

**MINUTES**

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CABINET MEETING: 18 MARCH 2021

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Cabinet Members Present: Councillor Huw Thomas (Leader)  
Councillor Peter Bradbury  
Councillor Susan Elsmore  
Councillor Russell Goodway  
Councillor Graham Hinchey  
Councillor Sarah Merry  
Councillor Michael Michael  
Councillor Lynda Thorne  
Councillor Chris Weaver  
Councillor Caro Wild

Observers: Councillor Keith Parry  
Councillor Adrian Robson  
Councillor Rhys Taylor

Also: Councillor Mary McGarry (Item 2)

Officers: Paul Orders, Chief Executive  
Chris Lee Section 151 Officer  
Davina Fiore, Monitoring Officer  
Sarah McGill, Corporate Director  
Joanne Watkins, Cabinet Office

Apologies:

**31 MINUTES OF THE CABINET MEETING HELD ON 24 FEBRUARY 2021**

**RESOLVED:** that the minutes of the Cabinet meeting held on 24 February 2021 be approved

**32 TO RECEIVE THE REPORT OF THE COMMUNITY & ADULT SERVICE  
SCRUTINY COMMITTEE ENTITLED 'CLOSER TO HOME PROJECT: OUT  
OF COUNTY PLACEMENTS FOR ADULTS WITH A LEARNING  
DISABILITY**

On behalf of the Community and Adult Services Scrutiny Committee, Councillor Mary McGarry presented the report entitled 'Closer to Home Project: Out of County Placements for Adults with a Learning Disability'. The report contained 65 key findings and 30 recommendations

**RESOLVED:** that the report of the Community and Adult Services Scrutiny Committee entitled 'Closer to Home Project: Out of County Placements for Adults with a Learning Disability' be received and a response prepared

33 **CORPORATE PARENTING STRATEGY**

The Cabinet received the updated Corporate Parenting Strategy which had been developed in consultation with current Looked After Children, Care Leavers across the city and partners. The three year Corporate Parenting Strategy outlined Cardiff Council's commitments, challenges and the key steps needed to ensure that children have the best possible outcomes in life.

**RESOLVED:** that the Corporate Parenting Strategy 2021-2024 (attached as Appendix A) be approved.

34 **REPLACEMENT OF THE RECYCLING AND REFUSE COLLECTION FLEET**

Cabinet received a report which outlined proposals for the phased purchasing of a new recycling and refuse collection fleet over a two-year period. An initial procurement exercise had been carried out and a procurement strategy developed which considered the service requirements over seven years following purchase. A phased approach over a two-year period would allow the Council to continue vehicle trials to determine recycling methodology in line with Welsh Government Waste Strategy for both domestic and trade waste collections.

**RESOLVED:** that the direct award to Dennis Eagle of a framework for the phased purchasing of a new recycling and refuse collection fleet over a two-year period with a value estimated at £9.7M be approved

35 **CONTRACT AND LEASE FOR GREEN ELECTRICITY GENERATION FROM LANDFILL GAS AND LANDFILL GAS MANAGEMENT AT LAMBLY WAY**

***Appendix A to this report is exempt from publication on the basis that it contains information of the description set out in paragraphs 14 and 21 of Part 4 of schedule 12 A of the Local Government Act 1972 and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.***

***Appendix B to this report is not for publication as it contains exempt information of the description in paragraph 16 of Schedule 12A of the Local Government Act 1972***

An update on the management of landfill gas at Lamby Way was received together with details of the contract and lease arrangements for the provision of electricity from landfill gas and landfill gas management at Lamby Way.

**RESOLVED:** that

1. the conclusion of contract and lease agreements for the provision of electricity from landfill gas and landfill gas management at Lamby Way as agreed in the Heads of Terms.
2. delegate authority to the Director of Economic Development subject to consultation with the Cabinet Member Finance, Modernisation & Performance and the Cabinet Member Clean Streets, Recycling and Environment, s.151 Officer and Director Governance and Legal Services, to deal with all aspects of the contract and lease agreements.

36 **REVIEW OF LEISURE CONTRACT WITH GREENWICH LEISURE LTD (GLL)**

***Appendices 1, 2, 5, 6, 8, 9 and 10 of this report are not for publication as they contain exempt information of the description contained in paragraphs 14 and 16 of Part 4 of Schedule 12A of the Local Government Act 1972.***

Cabinet received a report containing proposals to vary the Leisure services contract with Greenwich Leisure Limited (GLL) in response to the COVID-19 pandemic to improve the long-term sustainability of the contract. It was proposed that Pentwyn Leisure centre be removed from the contract and transferred to a new operator as set out within the report. Further it was proposed that the velodrome facility be removed from the Maindy Site in order to pave the way for delivery of a new Velodrome facility at the International Sports Village.

**RESOLVED:** that

- i) the Audit Wales report attached as Appendix 3 and the Council's initial summary response set out in Appendix 4 be noted
- ii) Agreement in principle be given to the proposed variation to the GLL contract as set out in this report namely the removal of the Pentwyn Leisure Centre and the Maindy Velodrome from the contract and authority be delegated to the Director of Economic Development in consultation with the Cabinet Member for Culture & Leisure, the Legal Officer and the S151 Officer to:
  - a) Complete the contract variation subject to the detailed legal due diligence set out in this report and consideration of the outcome of the Equality Impact Assessment;
  - b) Enter into the proposed lease at Pentwyn Leisure Centre as set out in this report, in line with the proposal attached at Confidential Appendix 5 and substantially in the form of the draft Heads of Terms attached as Confidential Appendix 6, and subject to: satisfactory conclusion of point a); detailed legal due diligence as set out in this report; detailed financial due diligence; and an independent valuation.

- c) Subject to a) and b) above, deal with all aspects of the procurement and implementation of the proposed improvements to the Pentwyn Leisure Centre subject to the financial envelope set out in Confidential Appendix 9 and in line with the scheme presented at Appendix 7 and the estimated costings presented at Confidential Appendix 8.

**37 SCHOOL ADMISSION ARRANGEMENTS 2022/23**

The Council's School Admission Arrangements for 2022/23 were received. The draft policy had been subject to consultation. Two responses had been received and these were set out within the Cabinet report together with the proposed amendments to the policy.

**RESOLVED:** that the Council's School Admission Arrangements 2022/2023 as set out in the Admission Policy 2022/2023 be agreed

**38 AUTHORISATION AND PROTOCOL REQUIREMENTS FOR REVIEW OF WORK ACTIVITIES**

The Cabinet considered a policy for Authorisation and Protocol Requirements for Review of Work Activities which set out the decision-making process and governance requirements when considering any monitoring at work in respect of a suspicion or allegation of misconduct.

**RESOLVED:** that the Authorisation and Protocol Requirements for Review of Work Activities be approved

**39 ANNUAL COMPLAINTS REPORT**

The Cabinet received details on the operation of the corporate complaints procedure for 2019/20. A total of 2,859 complaints were recorded during 2019-20 and a total of 2,345 compliments were recorded.

**RESOLVED:** that the contents of the report be noted

**40 PAY POLICY**

The Cabinet received the Pay Policy Statement for 2021/22 prior to consideration by Council. The policy covered all employee groups (with the exception of teachers as remuneration for this group was set by Welsh Government) and included information on the gender pay gap.

**RESOLVED:** that Council is recommended to:

- (i) confirm that the decision to agree the Pay Policy Statement constitutes agreement to implement the cost of living pay increases determined by the relevant negotiating body effective from 1<sup>st</sup> April 2021, as accounted for in the Budget set and agreed by Council on 4<sup>th</sup> March 2021.

- (ii) determine that any additional financial implications arising from the national pay agreements determined after this date that cannot be met within the Council's agreed Budget will be referred to Council for consideration and decision.
- (iii) approve the attached Pay Policy Statement (2021/22) Appendix 1.

41 **HOUSING REVENUE ACCOUNT BUSINESS PLAN**

The Cabinet considered the Housing Revenue Account Business Plan for 2021-2022. The plan set out the Council's vision as a social housing landlord and its objectives and standard for the service, together with resources and financial requirements.

**RESOLVED:** that the Housing Revenue Account (HRA) Business Plan - 2021-2022 be approved for presentation to Welsh Government.

42 **ACQUISITION OF NEW BUILD HOUSING THROUGH A PACKAGE DEAL ARRANGEMENT ON LAND AT WYNDHAM CRESCENT, CARDIFF**

This item was deferred.

43 **VELODROME & INTERNATIONAL SPORTS VILLAGE DEVELOPMENT STRATEGY**

***Appendices 2 to 6 of this report are not for publication as they contain exempt information of the description contained in paragraphs 14, 16 and 21 of Schedule 12A of the Local Government Act 1972.***

A revised masterplan for the leisure component of the International Sports Village development in Cardiff Bay was considered, including a delivery plan for a new velodrome facility. The purpose built velodrome facility would include the relocation of the track, funded by a capital contribution from the Council with the balance of the development - the Performance Hub - including storage, workshop space and welfare facilities being delivered through revenue income.

**RESOLVED:** that

- (i) the new masterplan to complete the leisure attraction at the International Sports Village attached at Appendix 5 be approved.
- (ii) in principle approval be given to the plans for the new Velodrome at the International Sports Village and authority be delegated to the Director of Economic Development in consultation with the Cabinet Member for Investment & Development and statutory officers to prepare a detailed business case including the appointment of professional advisors, procurement of a contractor and the development of a planning application to be presented back to a future meeting of Cabinet for final approval before entering contracts.

- (iii) Authority be delegated to the Director of Economic Development in consultation with the Cabinet Member for Investment & Development and statutory officers to prepare a detailed business case for completing the leisure attraction at the International Sports Village as set out in the masterplan at Appendix 5 and the development appraisal at Confidential Appendix 4, including undertaking a soft-market testing exercise relating to the future operation of the site, and to return to a future meeting of Cabinet for final approval.

#### 44 **CARDIFF REPLACEMENT LOCAL DEVELOPMENT PLAN REVIEW REPORT AND DELIVERY AGREEMENT**

Cabinet received details of the findings of the consultation exercise undertaken on the draft Cardiff Local Development Plan (LDP) Review Report and draft Delivery Agreement. A total of 34 responses were received and were summarised within the report. The review report had been updated to take account of contextual changes since the autumn draft was issued and the delivery agreement had been updated to provide greater clarity regarding the LDP preparation changes.

**RESOLVED:** that Council be recommended to approve the Final Review Report and Final Delivery Agreement and authorise their submission to Welsh Government.